

  
**VillageCare 46 and Ten**  
**Visitor Instruction Sheet**

1. Visitation will be daily from 10:00 AM to 6:00 PM. Accommodations will be made for those who may not be able to visit at those times.
2. Visitors under 16 years of age must be accompanied by an adult aged 18 or older.
3. All in-person visitation requires securing an appointment 72 hours prior to visit.
4. Visitation is not dependent on vaccination or COVID-19 testing status. Thou not required for visitation, we strongly encourage you to obtain a negative COVID-19 test before visiting.
5. Residents with COVID-19 signs or symptoms, in quarantine or related observation period outside of compassionate care are not eligible for visits.
6. No walk-in visits will be allowed. Visits have a time limit of one hour.
7. In order to schedule a visit, you are required to complete the visitation request form by entering this link [bit.ly/4610visitform](http://bit.ly/4610visitform) in any web browser on a computer or mobile device. We kindly ask that requests be made at least 72 hours in advance but no more than one week in advance of your requested visitation.
8. Visits may be conducted outdoor on the 2<sup>nd</sup> floor Patio (weather permitting), indoor in the main dining room, resident's lounge, recreation room and limited in resident's rooms. Visitation will not be conducted in a resident's room if they share a room with another resident.
9. At no time will the total number of visitors inside or outside exceed (20).
10. Visitation is limited to family members, loved ones, and representatives from the long-term care ombudsman program (LTCOP) and resident advocacy organizations.
11. Only two visitors are allowed at each scheduled visit.
12. Be advised that while visiting there is a potential for exposure to COVID-19 in the facility.
13. COVID 19 status will be updated daily via the facility Resident and Family Information Hotline: 212-337-5906.
14. All visitors will be issued a mask upon entry which must be worn from the point of entry, throughout the duration of the visit, until the visitor exits the building. At no time should the mask be removed. Mask must be properly worn.
15. Hand hygiene is required upon entry and when soiled.
16. Social distancing at least six feet apart must be practiced at all times.
17. Visits will be monitored by assigned staff to ensure compliance with visit instructions, core principles as established by the Department of Health and designated time limit.
18. The Facility will screen visitors for signs and symptoms of COVID-19 prior to resident access and will prohibit visitor(s) exhibiting any COVID-19 symptoms or that do not pass the screening questions.
19. Screening shall consist of both temperature checks and asking screening questions to assess potential exposure to COVID-19.
20. The following information must be provided by each visitor: first and last name of the visitor; physical (street) address of the visitor; visitors daytime and evening telephone numbers; date and time of the requested visit; and visitors email address, if available.
21. ALL staff shall observe for and report to management any visitors that are not following social distancing, face covering or other rules. **NO VISITOR SHOULD BE MOVING ABOUT THE COMMUNITY UNACCOMPANIED BY A STAFF PERSON.**
22. In accordance with the NYSDOH March 25, 2021 Health Advisory, visitors who fails to comply to the facility's Visitation Plan/Instruction Sheet will result in the visitor given a warning that further noncompliance will result in loss of their ability to continue the visit or to visit again.
23. A copy of the Facility's formal visitation plan is posted on our website: [www.villagecare.org](http://www.villagecare.org)